

2018 Olympic Music Festival Volunteer Sign-Up Sheet

Name(s) _____

Address _____

City, State, Zip _____

Phone: _____ Email address: _____

VOLUNTEER APPRECIATION DAY AT FORT WORDEN STATE PARK!

DATE: SUNDAY, SEPTEMBER 9TH TIME: 12:00-4:00PM

YES! # of people

NO, I send my regrets!

Concert Dates Available:

____ Saturday, July 14**

____ Sunday, July 15**

**at the Chapel

____ Saturday, August 11

____ Sunday, August 12

____ Saturday, August 18

____ Sunday, August 19

____ Saturday, August 25

____ Sunday, August 26

____ Saturday, September 1

____ Sunday, September 2

____ Saturday, September 8

____ Sunday, September 9

Can't miss dates (first choice):

Job Preferences:

Please number jobs in order of preference. If there is a job that does not suit you, leave it blank.

____ Will Call

____ Front Door Greeters

____ Program Usher

____ Seating Usher

____ Parking Attendant

____ Donations

____ Driver

____ Doors

Doors and Sunday driver positions may be combined with ushering based on volunteer availability.

Driving Sign - up:

I can transport artists to and from the Bainbridge Ferry and am available:

____ Sundays

____ Weekdays: Please mark potential availability-

____ Monday, August 6: Olympic Chamber Music Fellows

____ Monday, August 13: OMF Faculty

____ Monday, August 20: Olympic Chamber Music Fellowship Artists

____ August 21-23: OMF Artists (exact day TBD)

____ August 27-28: OMF artists (exact day TBD)

Type of car (# of passengers):

Additional Questions:

- Standing OK? YES NO
- If signing up with a friend, are you willing to work separately? YES NO
- Maximum Number of Days you want to work:
- Add me to the on-call list for short notice Substitutions:
____ Saturdays ____ Sundays

Return your completed application by attachment to Emilie@olympicmusicfestival.org or mail to:
PO Box 897, Port Townsend, WA 98368

Concert Day Volunteer Overview

Please Note: Box Office Opens at 1:00 PM, Doors open for seating at 1:30(New), and Concerts begin at 2:00 PM

Arrival Times

12:45 PM - Staff Assistant, Parking Attendants, and Will Call Volunteers

1:00 PM - Front Door Greeters, Program Usher, Seating Usher, Doors, Donations Table

Job Descriptions

Staff Assistant: 12:45 PM – End of Concert

Act as liaison between volunteer team and myself on concert days. Hand out assisted listening devices, assist ushers as needed. This position requires standing, walking, friendliness, and job flexibility.

Parking Attendant: 12:45 – 2:00 PM

Parking volunteers will be responsible for directing our patrons to parking nearest the theater. This position requires standing, walking, friendliness, directing patrons to parking and being outside.

Will Call Tickets + Intermission Sales: 12:45 – 2:00 PM

Hand out will call tickets. At intermission will call volunteers will assist with CD sales if needed. Seated position, outdoor position. This position requires organization & friendliness, and gets busy!

Front Door Greeters: 1:00 – 2:00 PM, Intermission, End of Concert

Front Door Greeters are responsible for welcoming our patrons, answering questions, managing the flow of patrons at the entrance. This position requires standing and friendliness. Outdoor position.

Program Usher: 1:00 – 2:00 PM, Intermission, End of concert.

Program ushers are responsible for handing out programs in the lobby. This position requires friendliness! Can be a seated position.

Seating Usher: 1:00 – 2:00 PM, Intermission, End of Concert

Seating Ushers are stationed at one of the three aisles of the theater and are responsible for checking tickets and helping patrons find their seats. This position requires standing, walking, assisting with ADA access.

Donations Table: 1:00 – 2:00 PM, Intermission, End of concert

Donations volunteers are ambassadors of the OMF mission! Engage patrons who would like to donate, collect envelopes & answer questions. Seated Position: This position requires a personable attitude!

Doors: Intermission, End of Concert

Volunteers are assigned one of the four doors in the Wheeler Theater to open during intermission & at the end of the concert. Doors are combined with an usher position or other compatible volunteer post.

Drivers: Weekdays, Sundays after concert (time varies, 2 to 5 hour commitment)

Volunteer to transport our musicians from the Bainbridge Ferry Terminal to Port Townsend on weekdays (depending on arrival), or back to the ferry on Sundays after the concert.

Looking for a new favorite volunteer post?

For couples or friends who like to stick together: Try Will Call, Front Door Greeters, Ushers.

If you like to be on the move: Try Parking, Seating Ushers.

If you need a seat: Try Will Call, Donations, or Program Usher

If you like to chat with a captive audience: Try driving artists to and from the ferry!